



ONLINE IN-HOME TESTING REQUIREMENTS

EQUIPMENT REQUIREMENTS

1. **You must have both a mobile smartphone/tablet AND a desktop/laptop for the exam.**
 - a. **Mobile smartphone or tablet.** Your mobile device will be used to connect to videoconferencing software so that PST can monitor you while you take the examination. Your device must meet the following requirements:
 - i. iPhone 5 or later running iOS11 – iOS 13
 - ii. iPad 3rd gen or later running iOS11 – iOS 13
 - iii. Android device running Android OS 5 (Lollipop) – Android 10
 - iv. Camera and Microphone enabled for the videoconferencing software
 - b. **Desktop or laptop PC running Windows 7 or later.** You will take the examination on your PC via a secure Testing Application you will download. Please note that the testing software is not compatible with Macs or Chromebooks.
2. **A reliable internet connection on each device.** Your mobile device and PC must be connected to the internet at all times. Your mobile device should have a 3G or WiFi connection. If you lose your internet connection at any time, you will be locked out of the examination. Data rates may apply if you are not connected to WiFi.

TESTING CONSIDERATIONS

1. The maximum allotted time for the exam is 3 hours and 15 minutes once the exam begins.
2. Once the examination begins, you will not be allowed to leave your workspace for any reason. You will be permitted one short bathroom break (if needed) between the second and third sections of the test.
3. There is a limited note-taking feature built into the testing software application - and will be the only note-taking you are permitted. Any attempt to take notes outside of the provided note-taking feature will be seen as an attempt to copy exam information and will result in your immediate dismissal from the testing process.
4. You will be recorded and monitored, and you'll install secure testing software that will restrict the use of your PC/laptop for test-taking purposes only.
5. You must pick a testing location that is quiet and free from distractions. Take your test in a closed room, away from any roommates or family members. Advise any roommates or family members to minimize noise while you are testing. A quiet, distraction-free, and private room is ideal.
6. You will be required to upload three documents to "My Files" in your PST account. Failure to upload/sign the documents will result in your being unable to take the exam through our Online In-Home Testing process. Documents must be received at least 24 hours before your scheduled exam or you will forfeit your exam seat and be required to reschedule.
 - a. **A copy of your government-issued photo ID.** Your ID must show your full name, photo, and signature. Examples of acceptable ID include your driver's license, passport, or state-issued ID.
 - b. **Your signed Applicant Liability and Waiver Form.** (Available in "My Downloads" in your PST account after scheduling an exam) We are temporarily suspending the requirement for waivers to be notarized for these exams, however the form must be signed by you before uploading.
 - c. **A signed copy Test Security Agreement & Non-Disclosure Agreement.** (Available in "My Downloads" in your PST account after scheduling an exam)